

**OHIO EMT INSTRUCTOR'S ASSOCIATION
BOARD MEETING MINUTES
November 7, 1997**

ATTENDANCE:

President Lois Souder	Vice President Sherman Werstler
Past President Bob Fox	Treasurer Rick Vomacka
Secretary Diane Walsh	

Trustees:

N.W. Lisa Nickles	Robert Howard
S.W. Charles Chinn	Jim O'Connor
S.E. Carol Black	Liz Pickerell
N.E. Joseph Busher	David Stahley

Minutes of the annual meeting – September 20, 1997

Corrections: None

Motion to approve: Rick Vomacka Seconded: Carol Black

Motion passed

TREASURER'S REPORT:

Cash on hand	\$ 41.12
Checking Account	\$ 158.89
Savings Account	<u>\$2,427.34</u>
Total	\$2,627.35

Motion to approve: David Stahley Seconded: Robert Fox

Motion passed

Note correction in math on 97 fiscal year-end report. Motion to approve as above – Dave Stahley, Seconded – Robert Fox. Motion passed.

COMMUNICATIONS – President's Report

- David Stahley has taken job as editor of OAEMS magazine/newsletter. He will not be running for N.E. trustee, but will continue our newsletter.

Next OAEMS Conference will be held at the Toledo Hilton on June 26, 27 & 28 1998.

- Rick Vomacka will be leaving Treasurer Office (opening), also on committee for State Conference with OAEMS.
- We now have 285 members.

- a.) Memo's to board applicants – September 29
 - Andy Futey – September 30 Re. Board Member appointment
 - Linda Ishler – September 30 Re. Board Member appointment
 - Karen Beavers – September 30 Re. 98 OAEMS Conference joint venture
 - Brian Pfeiffer – October 31 Re. State recognition on Continuing Ed.
- b.) Request to destroy vitae's from applicants for board position. Motion made by David Stahley, Seconded by Robert Fox. Passed unanimously.

OLD BUSINESS:

- a.) Conference – Liz/Carol reported 34 pre-registrations, 40 total. Tickets still available for boat ride - \$10.00
Rick Vomacka – Nice door prizes. Everyone received a blue ticket @ registration, more are available for \$1 each, drawing on Sunday.
- b.) Bylaws – Sent, will vote on Sunday, copy of last page available by Rick
- c.) Newsletter – David Stahley will continue as editor for OEMTIA newsletter. Will be published January, May, & September. Motion made by Sherman Werstler, Seconded by Robert Fox. Motion passed.
- d.) Other –
 - 1.) Challenged each district to help with information for newsletter to be sent to David.
 - 2.) Looking into setting up web page for OEMTIA
 - 3.) Public Safety Services chat room for fire and EMS trivia no online

LEGISLATIVE COMMITTEE – Bob & Jim

Miscellaneous reports were given, including DNR's, Ambulance Licensing Act, etc.

STATE DEPARTMENT REPORT

Jean Searson's replacement not named. Lois thanked Jean for an excellent job.

New Business:

- a.) Agenda for the Membership Business Meeting
 - 1. Elections
 - 2. By-Laws – Vote
 - 3. Finance Report
 - 4. Audit (Jean Searson, Sharon Purdy, Joe Busher, Diane Walsh)
 - 5. Rick's Position – election of treasurer
 - 6. Good of Order
- b.) Dates for 1998 Board Meetings
 - Saturday – February 21, Eastland Career Center 10 A
 - June 26, 27 & 28 OAEMS Conference in Toledo (flex with schedule)

Friday – November 6, N.E. Conference (Fall 98)

Other Business for the Good of the Organization

None

Motion to adjourn meeting – Lisa Nickles, Seconded by David Stahley

Next Meeting

Saturday, February 21, 1998 – Eastland Career Center, 10 A

OHIO EMT INSTRUCTOR'S ASSOCIATION
BOARD MEETING MINUTES
SEPTEMBER 20, 1997
MARIETTA, OHIO

ATTENDANCE:

President Lois Souder
Treasurer Rick Vomacka

Trustees:

N.W.	Lisa Nickles	Robert Howard
S.W.	Charles Chinn	Jim O'Connor
S.E.	Liz Pickrel	Carol Black
N.E.	Joe Busher	

MINUTES OF THE ANNUAL MEETING – June 28, 1997

Read and approved as written

Motion to approve: Robert Howard Seconded: Rick Vomacka

Motion passed

TREASURER'S REPORT:

Cash on hand	\$ 47.23
Checking Account	\$ 467.41
Savings Account	<u>\$2,539.62</u>
Total	\$3,054.26

Motion to approve: Jim O'Connor Seconded: Charles Chinn

Motion passed

Communications: - David Stahley reported through Rick that the quarterly newsletter would be out soon.

President's Report –

- a.) First Responder rules have been submitted for Director Brown's review
- b.) EMT Basic Refresher curriculum has been approved by the state EMS board. Curriculums will be mailed to teaching facilities by the state office and they will have one year to implement from date of receipt.
- c.) Intermediate curriculum – the short term courses such as intubation, cardiac monitoring, intraosseous and epinephrine have been submitted to the board for their review.
- d.) Instructor certification – The board has ruled that paramedic instructors may teach an EMT Basic program without having taken an instructor training course.

Old Business – Rick reported that Mat Bowden from OAEMS would be happy to work with us again next year for an annual conference offering

Fall Conference – Liz and Carol reported 11 registrations to date.

- a.) Ellen Owens will be the State EMS office representative at the conference. President Souder requested that Dave post a notice in the newsletter requesting questions for Ellen.
- b.) Dave will also mention a dinner cruise available at the state conference.

By Laws – Final Reading and vote to be held at the annual conference. Amendable on the floor at the time of the meeting. Rick will draft an amendment – Removal from Office.

State Report – None

Legislative Committee – Robert Howard and Jim O'Connor will spearhead this committee. The challenge is to gather information that is pertinent to our membership.

Program Committee – Lois will correspond with Karen Beavers. President of OAEMS, and convey interest in another joint effort for the 1998 annual OAEMS conference.

Board Position Applicants – Criteria established

1. Active member of OEMTIA
2. Minimum three years teaching experience with additional consideration for multi-level instructors
3. Leadership and past involvement
4. Membership in other organizations
5. Dedication, willingness to travel and availability

Motion to utilize the above criteria: Joe Busher Seconded: Rick Vomacka

Motion Passed

At this time the vitae's for the nine applicants were reviewed individually by the board members. After lengthy review and points awarded to each applicant on the criteria outlined, the following motions were made: James O'Connor excused himself.

Motion to recommend James O'Connor: Rick Vomacka Seconded: Joe Busher

Motion Passed

Motion to recommend Scott Dembowski: Joe Busher Seconded: Rick Vomacka

Motion Passed

Motion to recommend Joseph Toth: Lisa Nickles Seconded: Charles Chinn

Motion Passed

Motion to place Lois Souder as alternate if one of the candidates declined or was not a member in good standing: Rick Vomacka Seconded: Joe Busher

Lois respectfully declined. Rick withdrew the motion.

Motion for Rodney Blair to be the alternate: Joe Busher Seconded: Carol Black

Motion Passed.

Motion to adjourn meeting

Motion: Joe Busher

Seconded: Robert Howard

Next meeting will be Friday, November 7, 1997 at 8:30 p.m. at the Holiday Inn in Marietta.

OHIO EMT INSTRUCTOR'S ASSOCIATION
BOARD MEETING MINUTES
MARCH 1, 1997

ATTENDANCE:

Location: Mid East JVS
Zanesville, Ohio

President Lois Souder
Past President Bob Fox
Treasurer Rick Vomacka

Trustees:

N.W. Lisa Nickles Robert Howard
S.W. Jim O'Connor
S.E. Carol Black
N.E. David Stahley

MINUTES OF THE ANNUAL MEETING – December 23, 1996

Minutes of last meeting read. No changes noted.

Motion to approve: David Stahley Seconded: Jim O'Connor

Motion passed

TREASURER'S REPORT:

Cash on hand	\$ 21.00
Checking Account	\$1,222.24
Savings Account	<u>\$4,000.10</u>
Total	\$5,243.34

Motion to approve: David Stahley Seconded: Bob Fox

Motion passed

COMMUNICATIONS:

Linda Ishler sent letter to Rick clarifying the official title for EMT-Intermediate and EMT-Basic.

OLD BUSINESS:

A. Patches

Rick has purchased patches for EMT-Intermediate and EMT-Basic, First Responder patches will not be ordered at this time.

B. Dues and Members

Membership is currently at 228. Rick is sending a second billing notice to those past members who have not renewed their membership.

C. By-Laws

A vote will be taken in November to approve new by-laws. All current members were sent a copy of the proposed by-laws.

D. Program Committee

Meeting with OAEMS officers to occur at end of Board meeting today. *See planning committee meeting notes.*

E. News Letter

Dave mailed newsletter which should have been received in the mail Thursday or Friday. It was sent to ALL INSTRUCTORS in Ohio.

F. Fall Conference Planning

This will be addressed at the June Board meeting

G. State Department / Committee update

Jim Horton gave the following report:

INSTRUCTOR TRAINING: State is currently training instructor trainers. There are currently 30 Basic Instructor Trainers and 32 Paramedic Instructor Trainers. Another training session is scheduled for April. The state plans on having Instructor meetings twice a year.

FIRST RESPONDER: Sub-committee currently has a rough draft proposal that will be presented to the full education committee at its next meeting.

CERTIFICATION: Renewal forms will be changed and be in compliance with the new rules. Extension request form will be on back of renewal form. Renewal applications will be sent 180 days prior to individual's expiration date; again at 90 days prior to expiration; a third and final letter will be sent one day after expiration indicating that the individual can no longer function. This process started in January 97'.

FACT SHEET: A 1-2 page letter from Linda Ishler will be sent to all departments and training institutions.

INSTRUCTOR CERTIFICATIONS: Certifications will be sent directly to instructors. Those individuals who are teaching through a vocational school will still need to have a certification through the State Department of Education. State currently has an accurate list of EMT-A Instructors but not EMT-P.

H. Other:

OAEMS State conference will be Dayton at the Crown Plaza not at the Renaissance as indicated in the Newsletter.

NEW BUSINESS:

A. Professional Liability Insurance:

Rick is currently investigating the possibility of selling professional liability insurance through the association as a fund raiser.

B. Membership Eligibility:

Discussion was held regarding who is eligible for membership. The new by-laws need to be reviewed to clarify who is eligible.

OTHER BUSINESS FOR GOOD OF ORGANIZATION:

None

President Souder requested an executive session with board to discuss personnel.

Motion to approve: Lisa Nickles Seconded: David Stahley

Motion to adjourn meeting

Motion to approve: Bob Howard Seconded: Bob Fox

Motion passed

Next meeting to be held Saturday June 28, 1997 at the OAEMS State Conference.

Due to absence of secretary minutes are respectively submitted by:

Lisa Nickles
Trustee Northwest District

PROGRAM COMMITTEE MEETING

PARTICIPANTS:

Lois Souder	Robert Howard	Dave Stahley
Carol Black	Jim O'Connor	Rick Vomacka
John Kubicanek 2 nd District Rep. OAEMS		
Mark Bowden 4 th District Rep. OAEMS		

Meeting was called to order to discuss the possibility of having a OEMTIA sponsored class at the OAEMS conference in Dayton, Ohio June 26-29, 1997.

OAEMTIA:

- Will need room to have general membership meeting in (20-30 people).
- Will sponsor one speaker for instructors but, session will also be open to anyone attending conference.
- Will be conducted Saturday June 28 1:30 – 6:00 Instructor track.
- Will pay OAEMS for the cost of the room, vendor's fee (\$300.00).
- Discussed possibility of separate cost for our members to attend our session only. (no decisions reached)
- Discussed possibility of OAEMTIA association sending information to membership and collecting the fee from those individuals who attend only the instructors session on June 28. (no decision reached)

Mark Bowden and John Kubicanek will report back to the full OAEMS board. They will contact Rick Vomacka regarding their next board meeting so, that some of our board members can attend.

Rick Vomacka will contact Mark Bowden regarding topic and possible speaker for our session.

Mark Bowden and John Kubicanek had to leave to get back to the OAEMS conference.

The remaining board members discussed possible speakers and topics with Rick Vomacka and David Stahley. Rick will contact those individuals and get back with the rest of the program committee.